



CIWEM

The Chartered Institution of Water
and Environmental Management

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FORM OF APPLICATION FOR MEMBERSHIP OF THE INSTITUTION IN THE GRADE OF:

Student

PERSONAL DETAILS (delete as necessary)

MR/MRS/MISS/MS/OTHER (please state): _____ SEX: Male/Female: _____

SURNAME: _____ NATIONALITY: _____

FORENAME(S): _____ D.O.B.: _____ AGE: _____

HOME ADDRESS: _____ TERM TIME/EMPLOYER ADDRESS: _____

_____ POSTCODE: _____ _____ POSTCODE: _____

TELEPHONE: _____ TELEPHONE: _____

FACSIMILE: _____ FACSIMILE: _____

E-MAIL ADDRESS: _____ E-MAIL ADDRESS: _____

**PLEASE INDICATE WHICH OF THE ABOVE ADDRESSES IS TO BE USED AS YOUR POSTAL ADDRESS HOME/TERM TIME/EMPLOYER (DELETE ONE)
PLEASE ADVISE IN WRITING ANY FUTURE CHANGE OF ADDRESS**

PLEASE NOTE: GUIDANCE FOR APPLICANTS IS ON REVERSE.

NOTE TO SPONSORS

1. Sponsors must be Corporate Members or Fellows of CIWEM or, exceptionally, persons of standing eg. Heads of Departments or Course Tutors/Lecturers at the applicants University or College. For persons of standing please state the applicants relationship to you and provide written confirmation of your sponsorship on official headed paper.
2. There **MUST** be TWO Sponsors.
3. In signing this form you declare the person to be of good character and sound integrity and suitable for election.
4. Your initials on this form and supporting documentation confirm the authenticity of statements made.

SPONSORS

NAME (in block capitals)	SIGNATURE	QUALIFICATIONS	SPECIMEN INITIALS	CIWEM MEMBERSHIP NO.

SECTION 1 - Details of further education, including CIWEM Certificate & Diploma or any other current course of study.
(Please enclose copies of any certificates already awarded together with a course breakdown)

COURSE TITLE	DATES FROM - TO	FULL OR PART TIME	NAME OF UNIVERSITY/COLLEGE	QUALIFICATION GAINED

FOR OFFICE USE ONLY

Membership No.

SECTION 2 - Details of relevant employment commencing with current duties and responsibilities, should be listed in reverse chronological order (Please continue on a separate sheet if necessary).

DATES FROM - TO	EMPLOYER NAME AND ADDRESS	JOB SPECIFICATION, JOB TITLE, LEVEL OF RESPONSIBILITY etc.	SPONSORS INITIALS

I understand that the information contained in this form will be processed in accordance with the data protection principles enshrined in the 1998 Data Protection Act.

APPLICANTS SIGNATURE _____ DATE _____

HAVE YOU -

Got 2 sponsors	<input type="checkbox"/>	Enclosed copies of relevant certificates	<input type="checkbox"/>
Enclosed the application fee (where applicable)	<input type="checkbox"/>	Course breakdown if applicable (modules studied)	<input type="checkbox"/>
Copy of Birth Certificate, driving licence or other proof of date of birth	<input type="checkbox"/>	Letter confirming course of study from University or College	<input type="checkbox"/>

NOTES ON COMPLETION

- The application fee should be sent with this form if you are in full time employment. (Unless you are studying the CIWEM Certificate and Diploma).
- A4 Black and White photocopies of all relevant qualifications **SIGNED** by your Sponsors must accompany this application. Foreign qualifications **MUST** include full details of the course, in English.
- A COURSE BREAKDOWN/PROFILE SHOULD BE INCLUDED WITH THIS APPLICATION. FOR ALL PREVIOUS QUALIFICATIONS.
- IF YOU ARE EMPLOYED DETAILS OF EMPLOYMENT, INCLUDING A JOB DESCRIPTION FOR YOUR PRESENT POST, SHOULD BE LISTED IN REVERSE CHRONOLOGICAL ORDER. Experience relevant to your application should be given in detail, otherwise only a brief resumé should be provided.
- Extra information may be supplied on a separate sheet where indicated or when necessary and must be Signed by your Sponsors.
- PLEASE ENSURE THAT EVERY SECTION IS COMPLETED LEGIBLY IN BLACK OR BLUE INK AND THAT YOU HAVE SIGNED AND DATED THIS FORM.
- If you are unable to gain sponsors who are Members of CIWEM, use your Course Tutor/Head of Department, please confirm their status and relationship to you in writing on official headed paper.
- Before sealing the envelope PLEASE use the check list above to ensure that you have enclosed all the necessary information.
- Receipts available upon request.(Where applicable)

MISSING ITEMS WILL LEAD TO DELAY