

# THE CHARTERED INSTITUTION OF WATER AND ENVIRONMENTAL MANAGEMENT HONG KONG ANNUAL GENERAL MEETING 2023

**Tuesday 9 May 2023 | 7:00 pm – 7:45 pm HKT**

Business Environment Council, 77 Tat Chee Avenue, Kowloon Tong, Hong Kong

---

## DRAFT MINUTES OF MEETING

**Date and Time of AGM:** 9 May 2023 (Tuesday), 7:00pm

**Venue:** Auditorium of Business Environment Council, 77 Tat Chee Avenue, Kowloon Tong, Hong Kong

**Attendees:** 21 Corporate Members from Hong Kong Branch with 29 proxy forms received from Corporate Members prior to the AGM

### 1 Introduction, apologies and announcements

1.1 The Honorary Secretary, Ray LEUNG, informed attendees that a quorum of 21 corporate members and 29 proxy forms were presented. He announced the start of the Annual General Meeting ("AGM"). Members were requested to identify themselves first before expressing any views during the meeting.

### 2 To receive and confirm the Minutes of the Annual General Meeting held on 13 May 2022 and any matters arising

2.1 No comment was raised on the minutes of the AGM 2022 held on 13 May 2022. A motion was proposed by Louis CHAN and seconded by Clement LAU to adopt the minutes. A total of 100% of the members attending the AGM supported and the motion was passed unanimously.

2.2 The Honorary Secretary stated that there was no matter arising from the last AGM.

### 3 To receive and adopt the CIWEM Hong Kong Annual Report for 2022/2023

3.1 The Chairman, CHENG Hok Hing, presented the annual report of the 2022/23 Committee term of CIWEM HK.

3.2 The Chairman presented the full list of Committee Members of CIWEM HK and Committee Members of CIWEM HK Young Members Group of 2022/23 session. He expressed gratitude of their dedication.

3.3 The Chairman reported the activities highlights of 2022/23:

3.4 The 2022/23 Committee organised one Annual Dinner on 9 December 2022 with Ir LO Kwok Wah, Kelvin, JP, Director of Water Supplies at that time to be the Guest of Honour. More than 150 guests from various disciplines, companies and organizations supported and joined the dinner.

3.5 There was one "Meet the Honorary Fellow Series" was held on 22 November 2022. Prof. LAM Kin Che was invited to bring us to appreciate the environment and nature via Photography.

3.6 Joint Water Conference, themed Hydraulics of the Future: Environmental Challenges, co-organized by CIWEM HK, the Chartered Institute of Plumbing and Heating Engineering Hong Kong Branch and the Hong Kong Institution of Engineers (Building Services Division) to promote new advanced technologies for water resource management and water safety to address the future environmental challenges held on 27 April 2023.

3.7 The 2022/23 Committee organised five technical webinars including "How to get into the ESG investing/finance industry" on 14 June 2022; "Solutions to Help Water Utilities Meet Their Zero-Carbon Emission Goal" on 28 June 2022; "Smart Construction Site Applications" on 9 September 2022; "Early

# THE CHARTERED INSTITUTION OF WATER AND ENVIRONMENTAL MANAGEMENT HONG KONG ANNUAL GENERAL MEETING 2023

**Tuesday 9 May 2023 | 7:00 pm – 7:45 pm HKT**

Business Environment Council, 77 Tat Chee Avenue, Kowloon Tong, Hong Kong

---

Waterworks on Hong Kong Island and Kowloon Peninsula (1860-1912)" on 2 November 2022 and "Resource & Waste Management in Hong Kong" on 7 March 2023.

- 3.8 There were five technical visits in 2022/23 term including "Open Day of Kowloon City No. 1 Sewage Pumping Station" on 17 November 2022; "Yuen Long Bypass Floodway Eco Tour & San Tin Stormwater Pumping Station" on 17 November 2022; "Y · PARK and New Life Plastics @EcoPark" on 26 November 2022; "Tseung Kwan O Desalination Plant" on 25 March 2023; "VIP Tour to Ex Sham Shui Po Service Reservoir" on 31 March 2023.
- 3.9 CIWEM HK supported twenty-eight events organised by other professional institutions with no financial commitment.
- 3.10 The 2022/23 Committee organised one Career Talk on 24 March 2023, to students School of Energy and Environment, City University of Hong Kong.
- 3.11 For partnership, CIWEM HK signed MOU with City U and on their SEE's Industry Ready Programme (IRP) for providing non-financial support to their programme; Chairman CHENG Hok Hing had also been the ECH2O Awards Judging Panel organized by Water Supplies Department.
- 3.12 The CIWEM HK committee has paid three courtesy visits to Government Departments including Water Supplies Department, Drainage Services Department and Environmental Protection Department.
- 3.13 The Chairman reported that as of December 2022, there were 513 CIWEM members located in Hong Kong, comprising 6 honorary fellows, 28 fellows; 182 chartered members; 146 non-chartered members; 4 life members; 17 graduate members; 123 student members, 1 associate member and 6 environmental partners, and the count continues to rise steadily.
- 3.14 There was 19.3% growth in Facebook page followers in 2022/2023, total of 768 followers were recorded.
- 3.15 Chairman indicated CIWEM HK's intention on transforming to Company Limited by Guarantee from Society. He mentioned that for Company Limited by Guarantee, liability of its members is limited by the company's AA to the fixed amount, while members and office bearers may be held personally liable for the liabilities incurred by the Society without limit. EGM to be held after getting the green light from Headquarters.
- 3.16 A motion was proposed by Alfred Chi Kin LEE and seconded by Ping Kuen LEE to adopt the annual report. No objections or abstentions were received. The motion was passed unanimously.

## **4 To receive and adopt the Honorary Treasurer's Report for 2022**

- 4.1 The Honorary Treasurer, Albert CHAN, presented the financial report for the normal operation of CIWEM HK and summarised the financial status in Year 2022. As of 31 December 2022, the account balance was HK\$ 486,807. The financial report was reviewed, audited and endorsed by the Honorary Auditors.
- 4.2 A motion was proposed by Samuel KWONG and seconded by Chi Fung LEUNG to adopt the 2022 Financial Report. No objections or abstentions were received. The motion was passed unanimously.

## **5 To elect the Chairman for 2023/2024**

# THE CHARTERED INSTITUTION OF WATER AND ENVIRONMENTAL MANAGEMENT HONG KONG ANNUAL GENERAL MEETING 2023

Tuesday 9 May 2023 | 7:00 pm – 7:45 pm HKT

Business Environment Council, 77 Tat Chee Avenue, Kowloon Tong, Hong Kong

---

5.1 The committee nominated Hok Hing CHENG to continue to serve as the Chairman of CIWEM HK in the coming term. A motion was proposed by Luciana WONG and seconded by Norman CHENG. No objections or abstention were received. The motion was passed unanimously.

## **6 To elect the Honorary Secretary for 2023/2024**

6.1 Ray LEUNG was nominated to continue to serve as Honorary Secretary for the term 2023/2024. A motion was proposed by Samuel KWONG and seconded by Alfred Chi Kin LEE. No objections or abstention were received. The motion was passed unanimously.

## **7 To elect the Honorary Treasurer for 2023/2024**

7.1 The Honorary Secretary reported that the Committee received a nomination of Albert CHAN to continue to serve for the position of the Honorary Treasurer. A motion was proposed by Clement LAU and seconded by Chi Fung LEUNG. No objection or abstention were received. The motion was passed unanimously.

## **8 To elect the Committee Members for 2023/2024**

8.1 The Honorary Secretary reported that there would be a total of 5 vacancies for the Committee for 2023/24: Ping Kuen LEE retires after his 6-year term services, and eligible for re-nomination for the Session 2023/2024; Fredrick LEONG and Alfred Chi Kin LEE retire after their 3-year term services, and eligible for re-nomination for the Session 2023/2024; and Norman CHENG and Louisa LEUNG will serve up to end of current session 2022/2023.

8.2 Honorary Secretary informed attendees that on the closing date of the nomination, CIWEM HK received 5 valid nominations standing for election from Daisy AU YEUNG, Louis CHAN, Ping Kuen LEE, Fredrick LEONG and Alfred Chi Kin LEE.

8.3 Since the number of vacancies in the Committee for the Session 2023/2024 is same as the number of nominations received, the nominated candidates were declared duly elected to fill the vacancies without contest.

8.4 The 2023/24 Committee of CIWEM HK comprises the following committee Members: Hok Hing CHENG (Chairman), Chi Fung LEUNG (Immediate Past Chair), Albert CHAN (Honorary Treasurer); Ray LEUNG (Honorary Secretary); Kelvin SUEN (New Members Group Chair); Angus CHAN, Samuel KWONG, Clement LAU, Alfred Chi Kin LEE, Ping Kuen LEE, Fredrick LEONG, Kenneth WONG, Horace YAU, Daisy AU YEUNG, Louis CHAN. A motion was proposed by Louis CHAN and seconded by Norman CHENG. No objections or abstentions were received or counted.

## **9 To elect the Honorary Auditors for 2023/2024**

9.1 The committee nominated Freeman CHEUNG and Anthony MA to continue to serve for the position of Honorary Auditors of CIWEM HK's account for 2023/24. A motion was proposed by Ping Kuen LEE and seconded by Chi Fung LEUNG. No objections or abstentions were received. The motion was passed unanimously.

# THE CHARTERED INSTITUTION OF WATER AND ENVIRONMENTAL MANAGEMENT HONG KONG ANNUAL GENERAL MEETING 2023

**Tuesday 9 May 2023 | 7:00 pm – 7:45 pm HKT**

Business Environment Council, 77 Tat Chee Avenue, Kowloon Tong, Hong Kong

---

## **10 To elect the Honorary Legal Advisor for 2023/2024**

10.1 The committee nominated CS HO to continue to serve for the position of Honorary Legal Advisor of CIWEM HK for 2023/24. A motion was proposed by Luciana WONG and seconded by Chi Fung LEUNG. No objections or abstentions were received. The motion was passed unanimously.

## **11 Address by the Chairman 2023/24**

11.1 Hok Hing CHENG delivered the Chairman's speech.

## **12 Any Other Business**

12.1 There is no other business.

## **13 Date and time of next AGM**

13.1 The next AGM will be scheduled in May 2024. Details to be confirmed.

There being no other business, the AGM was adjourned around 7:45 pm.

Prepared by

Ray LEUNG

Honorary Secretary of CIWEM HK Committee 2022/2