Minutes of the CIWEM Annual General Meeting 2020

Present: CIWEM Metropolitan Branch Committee Members
Fredrick Mukonoweshuro (FM); Iain Stevenson (IS); Ian Dudding (ID); Jack Southon (JS); Katie Woollard (KW); Rami Kremesti (RK); Rob Forsyth (RF); Suzanne George (SG); Tom Dix (TD); Umair Alam (UA); Yannis Alexiou (YA)
CIWEM staff
Barbara Woods (BW); Jane Boland (JB)
CIWEM Metropolitan branch members
Approx 20 people joined the AGM

Apologies: CIWEM Metropolitan Branch Committee Members
Claire Barnes (CB)

1. Introduction
RF, Metropolitan Branch Chair, gave a general introduction to the event during 2020.
Key points covered:
- The Metropolitan Branch Committee has strived to become more collaborative, diverse and inclusive in 2020 and in turn benefited from committee members having a range of water and environment experience within large consultancy, SM’s, individual sole traders, and water and environmental authority sectors.
- 2020 proved to be a successful year for the Metropolitan Branch Committee with a number of well organised and ran events were provided to the CIWEM community which allowed knowledge sharing and networking opportunities to continue throughout the year as near to plan as possible considering the unprecedented challenges e.g. BREXIT and Covid-19.
- Attention and recognition was drawn to value of CIWEM mentoring and sponsorship provided by the Metropolitan Branch Committee.

2. Minutes of the 2020 AGM (held on Wednesday 29 January) and Matters Arising
KW, Metropolitan Branch Secretary, ran through the 2019 AGM meeting notes and gave the opportunity to all attendees to make comment. No comments or matters were raised.
RF reiterated that there are other key groups within CIWEM including the Urban Drainage Group and Rivers and Coastal Group and that members can participate in if they wished. Refer to CIWEM website for more information.

3. Chair’s Report
RF reflected on the successful series of events held this year with national international outreach and high attendee figures (100+ for several events held). Further noted that an events programme would be shared for the upcoming 2021 year.
YA, Metropolitan Branch Past Chair, reflected on the past year noting that one issue with online events is the amount of screen time everyone must engage with now home working is a necessity whilst also noting the challenge of accessing venues currently. Also suggested a need for the Metropolitan Branch committee to engage and network more with new members.
12 events were planned, and the executed event included:
- Retrofitting the Built Environment in the UK (LSBU) in March
- Wet Networks (ARUP) in March
- Environmental Management in Urban Spaces (CIWEM) in April
- CIWEM Chartership Competencies (12 weekly webinars for CIWEM) from April to June
- Wet Networks (ARUP) in June
- Smart Networks Webinar (CIWEM) in July
- Unfortunately, our site visit and walking tours planned for Autumn were postponed due to Covid-19.
RF thanked all involved.

4. Treasurer’s Report / Financial Governance
SG, Metropolitan Branch Treasurer, noted that there had been no expenditure or income during 2020. Therefore, the balance for 2019-20 is £0
Question raised – Is the Metropolitan Branch meant to have income?
RF answered – Any monetary activity should be appropriately managed as in line with bylaws. The event organised in 2020 by the Metropolitan Branch were all free.

5. Secretary’s Report
KW ran through the demographic report which reflected the increased gender and age range diversity of CIWEM members associated with the CIWEM Metropolitan Branch and the national and international outreach of the committee’s activities and events.
RF and KW thanked CIWEM Head Office for all their support this year with arranging CIWEM Metropolitan Branch online events via Zoom.

6. Report on CIWEM headquarters activities
BW reported on CIWEM’s activities. Key points included:
- Hybrid events in future – face to face venues and conferences
- Local, national – intended through digital series
- Experience locally – solutions to problems in different regions
- Climate and ecological emergency declaration at CIWEM
- Climate emergency COP26 summit – postpone to 2021
- Series of events and activities to be run in association with COP26 – get in touch with the Metropolitan Branch to find out more
- Biodiversity or ecological emergency declaration at CIWEM needed?
- COP15 held in China this year
- 30th UN biodiversity summit set out – pre-quota COP15
- Climate and ecological issues and impact on each other
- Metropolitan Branch to link in to biodiversity and natural capital themes
- 3 main themes for 2021 – flood resilience, climate change, integrated land and waste management
- COVID-19 – International outreach via online events including newly landed New Zealand branch
- Digital series – climate resilient places, chartered environmentalist, flood and coast excellence award
7. Election of Officers by Nomination and Seconds
RF called for a proposer and seconder for all Officers Members as shown below.
FM stated he was happy to be the proposer
JS stated he was happy to be the seconder.
RF called for a proposer and seconder for the Non-Officer Members as shown below.
SG stated she was happy to be the proposer,
KW stated she was happy to be the seconder.

The below table shows the Officers Members and Non-Officer Members for the CIWEM Metropolitan Branch committee for 2020/2021. We welcome Alice Pistolesi.

<table>
<thead>
<tr>
<th>Officers</th>
<th>2019-20 outgoing committee</th>
<th>2020-2021 proposed incoming committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Rob Forsyth</td>
<td>Rob Forsyth</td>
</tr>
<tr>
<td>Past chair</td>
<td>Yannis Alexiou</td>
<td>Yannis Alexiou</td>
</tr>
<tr>
<td>Honorary treasurer</td>
<td>Suzanne George</td>
<td>Suzanne George</td>
</tr>
<tr>
<td>Honorary secretary</td>
<td>Katherine Woollard</td>
<td>Katherine Woollard</td>
</tr>
<tr>
<td>New members group chair</td>
<td>Iain Stevenson</td>
<td>Claire Barnes</td>
</tr>
<tr>
<td>Non-Officer roles</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Senior vice chair</td>
<td>Fredrick Moukonoweshuro</td>
<td>Fredrick Moukonoweshuro</td>
</tr>
<tr>
<td>Vice chair</td>
<td>Claire Barnes</td>
<td>Jack Southon</td>
</tr>
<tr>
<td>Junior vice chair</td>
<td>Vacant</td>
<td>Umair Alam</td>
</tr>
<tr>
<td>Branch rep with trustees</td>
<td>Vacant</td>
<td>Vacant</td>
</tr>
<tr>
<td>Ordinary committee member</td>
<td>Tom Dix</td>
<td>Tom Dix</td>
</tr>
<tr>
<td>Ordinary committee member</td>
<td>Ian Dudding</td>
<td>Ian Dudding</td>
</tr>
<tr>
<td>Ordinary committee member</td>
<td>Mark Futter</td>
<td>Mark Futter</td>
</tr>
<tr>
<td>Ordinary committee member</td>
<td>Rami Kremesti</td>
<td>Rami Kremesti</td>
</tr>
<tr>
<td>Ordinary committee member</td>
<td>Umair Alam</td>
<td>Alice Pistolesi</td>
</tr>
<tr>
<td>Ordinary committee member</td>
<td>Kelvin Reay</td>
<td>Kelvin Reay</td>
</tr>
<tr>
<td>Ordinary committee member</td>
<td>Ataur Rahman</td>
<td>Ataur Rahman</td>
</tr>
<tr>
<td>Ordinary committee member</td>
<td>Iain Stevenson</td>
<td></td>
</tr>
</tbody>
</table>

8. AOB
RF asked if anyone had any other business to discuss. Nothing was raised.
RF thanks everyone for their efforts during 2020 and wished everyone a Merry Christmas and Happy New Year.
9. Date and time of next AGM
The next AGM should take place within Q4 of 2021 if possible.