

CIWEM North Western and North Wales branch Annual General Meeting 2019

Tuesday, 2 July 2019 | 6:30pm – 7:45pm
Liverpool John Moore's University, Liverpool, Merseyside L3 5UG

Minutes of the CIWEM North Western & North Wales branch Annual General Meeting 2019

Attendance

Present: Ed Loffill (EL) (chair), Rob Van (RV) (vice-chair), Hannah Austin (HA), Jack Dudman (JD) (secretary), Tayo Adebawale (TA), Matthew Jack (MJ)

Apologies: Hayley Rudge (HR) (treasurer), Cecilia Medupin (CM), Steve Graham (SG), Ammar Ahmad (AA)

Distribution: Full Committee

AGM Minutes recorded by: Jack Dudman (JD) 2 July 2019

1. Administration

Apologies were received as above.

2. Minutes of 2018 / 2019 AGM

2.1 Taken as read.

3. Chair's report

3.1 Ed Loffill (EL) recorded his thanks to all committee members for giving up their time for the committee, and thanks to various organisations who have provided additional assistance in the form of venues, staff, and sponsorship. Thanks in particular to the efforts of HA for the success of the 2018 annual dinner.

3.2 EL noted that Hannah Austin (HA) and Jo Renfrew (JR) will be stepping down from the committee as of this AGM and expressed thanks for their contributions over the past years.

3.3 EL briefly discussed new guidance received from head office, including clauses on the maximum terms of committee members (nine years, with one year break in between stints) and members within honorary roles (three years). As implementing this change immediately would have resulted in a significant loss of experience from the committee, EL agreed with Terry Fuller that this change could be phased in over the next year or two.

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4. Financial governance

4.1 (Given by EL in absence of HR.) Over the past year income was £5,164 and expenses were £5,235. While this is a slight overspend the branch balance remains healthy and will continue to be monitored closely.

4.2 An amount in a PayPal amount that had remained locked for some time was recovered with assistance from head office and added to the branch balance.

5. Communication

5.1 More communication and assistance from head office has been noted and appreciated.

6. Election of new committee members

6.1 Three new committee members, Greg Whitfield, Daniel Green and Adam Sutcliffe were proposed by EL and seconded by HA. There were no objections.

7. Any other business

7.1 A member from the Rivers and Coastal Group was in attendance and expressed the wish for the branch and RCG to work more closely together in future, perhaps including joint events. EL agreed that this was a good way forward and looked forward to these opportunities. The RCG will aim to have at least one member attend each event organised by the branch in future.

8. Date of next AGM: around April to June 2020