

CIWEM South Eastern branch Annual General Meeting

Monday 4 October 2021

12:30 pm – 1:30 pm BST

This is a virtual event via Zoom

Minutes of the CIWEM South Eastern branch Annual General Meeting 2021

Welcome and introduction

Present: CIWEM South Eastern branch committee
Tak-Fan Chan, chair (TFC) Kirsty Tolson (KT), Jack Southern, honorary treasurer (JS), Anne Wiltshire (AW), Martin Lack (ML)

CIWEM virtual Saffron Hill staff
Jane Boland, CIWEM communications manager (JB)

Other branch members
Kevin Clarke, Nicholas Cane.

Apologies: Michaela James, Kathy Howard, Claire Longhurst, Ben Tonkin (honorary secretary).

1. Matters arising

There were no matters arising from the last AGM held on 11 December 2020.

2. Chairman's report (TFC)

Working from home and gradually returning to the office. Over this time, we have been open to a variety of talks with the CIWEM webinars, and in our branch, we had a joint meeting with metropolitan branch which was very successful with positive feedback on how this can be used in the future.

We have had 3 committee meetings with lots of ideas being generated but had difficulties contacting people to commit to events and attending panels, and difficulties arranging site visits. We are hoping to host web-based meetings, and short-presentation competitions in conjunction with University of Brighton and other universities, with a focus on presentations and discussions to encourage wider contribution.

Few topics that have been raised by the committee include; Food and Farming, Water Reuse and Recycling, and Transport. We have been exploring activities such as rewilding and have contacted local wildlife trust. Also, looking into a tree replanting event, and have been actively contacting local tree planting trusts. We are progressing with an event regarding Natural Flood

Management (NFM) in the form of presentation or discussions in addition to a brewery tour to explore renewable energy. Thank you for the committee support and thanks to HQ, in particular Barbara for supporting us remotely.

3. Secretary's Report (BT)

To be provided as part of minutes in the future – BT to complete...

4. Treasurers report (JSo)

As there was no income and no expenditure, the treasurer had nothing to report. Expected to continue to provide free events.

5. Report on CIWEM headquarters activities

Update by Jane Boland:

Speaking the absence of Barbara Woods (branch liaison).

- Update on new groups and branches being developed with CIWEM. Connecting the local | national | international through our digital series
- Has switched to the virtual world, reaching out to a global audience, providing relevant and accessible events to our community working in the water and environment sector

Thanks to the South Eastern Branch for their contribution.

[CIWEM Climate and Ecological Emergency Declaration](#)

<https://www.ciwem.org/policy-reports/a-climate-and-ecological-emergency-ciwems-declaration>

CIWEM made a climate and ecological declaration at the end of 2019. We will be holding events and activities that address the issues arising from the declaration and linking into the two COP meetings taking place in 2021.

- Climate emergency COP26 (Glasgow, UK) | 1 – 12 November 2021 | <https://ukcop26.org/>
- Biodiversity (*Ecological Emergency*) COP15 (Kunming, China) | 11 - 24 October 2021 (Preliminary session) | New provisional date: 25 April - 8 May 2022 | <https://www.cbd.int/>

[Countdown to COP26](#) | Are you ready? | What COP26 means to CIWEM and how you can get involved

<https://www.ciwem.org/cop26>

[Environmental Photographer of the Year 2021](#) | epoty.org

6. Election of officers

Committee composition

Tak-Fan Chan was proposed and seconded to remain as Chair

Kirsty Thomas was proposed and seconded as Senior Vice Chair

Officers' positions proposed and seconded to remain unchanged

Jackie Stone was proposed and seconded as Ordinary Committee member

Therefore, the committee composition will be as follows:

| | 2020-21 outgoing | 2021-22 proposed incoming |
|---------------------------|------------------|---------------------------|
| Officers | | |
| Chair | Tak-Fan Chan | Tak Fan Chan |
| Past Chair | Neil Gunn | Neil Gunn |
| Honorary treasurer | Jack Southon | Jack Southon |
| Honorary secretary | Ben Tonkin | Ben Tonkin |
| New Members Group Chair | <i>Vacant</i> | <i>Vacant</i> |
| Non-Officer roles | | |
| Senior Vice Chair | <i>Vacant</i> | Kirsty Tolson |
| Vice Chair | Kirsty Tolson | <i>Vacant</i> |
| Junior Vice Chair | <i>Vacant</i> | <i>Vacant</i> |
| Branch rep with trustees | <i>Vacant</i> | <i>Vacant</i> |
| Ordinary Committee Member | Sebastian Bures | Kathy Howard |
| Ordinary Committee Member | Kathy Howard | Michaela James |
| Ordinary Committee Member | Michaela James | Martin Lack |
| Ordinary Committee Member | Gavin Johnson | Claire Longhurst |
| Ordinary Committee Member | Martin Lack | Ian Mayor-Smith |
| Ordinary Committee Member | Claire Longhurst | Steward Rapson |
| Ordinary Committee Member | Ian Mayor-Smith | Jackie Stone |
| Ordinary Committee Member | Steward Rapson | Anne Wiltshire |
| Ordinary Committee Member | Anne Wiltshire | <i>Vacant</i> |
| Ordinary Committee Member | <i>Vacant</i> | <i>Vacant</i> |

7. AOB:

TFC thanked the CIWEM South Eastern Committee for all their hard work throughout the year and thanked Sebastian Bures and Ian Dennis for their contribution on exiting the committee. JS invited members to join as a co-opted member of the committee and invited contributions regarding direction of future events. TFC requested any key contacts from attendees.

Meeting closed.