

Welcome - starting at 8.30  
Understanding, promotion and application  
of Health and Safety (H&S)



Chartership competencies Part 8 | Breakfast Webinar Series

Iain Stevenson

# Introduction and Format

- ▶ Introduce competency
- ▶ Set out Key Questions
- ▶ Give some example responses
- ▶ Set some activities for today and this week
- ▶ Cross referencing for other accreditations

# C Competencies - safe and effective working practices

- ▶ C1. Ability to manage resources effectively and efficiently
- ▶ C2. Understanding, promotion and application of Health and Safety (H&S)
- ▶ C3. Your contribution to sustainability
- ▶ C4. Understanding, promotion and application of quality enhancement and Quality assurance (QA)

# C2

## Understanding, promotion and application of Health and Safety (H&S)

You will be expected to demonstrate your **implementation** of relevant H&S policy and legislation (e.g. including, but not limited to, organisation H&S policy, HASAW act, Confined Spaces, CDM 2017...), your **understanding** and **promotion** of safe working practices for all stakeholders.

You will be expected to **demonstrate** that there are clear processes in place to investigate and record accidents, promoting a preventative approach to H&S.

# C2 - Key Questions

## ▶ What are?

- The key H&S legislation relevant to your work?
- The procedure for recording and investigating near misses?
- The responsibilities of you and others?

## ▶ How do you ?

- Keep up-to-date with the requirements?
- Ensure compliance with the requirements in the planning and implementation of work?
- Ensure you and others fulfil the responsibilities?
- Deal with an unsafe act?
- Encourage others to apply appropriate H&S standards?
- Apply safe systems of work?

## ▶ Are you?

- An engineer?
- Aware of CDM?

# C2 - Examples

- ▶ A little more personal so other's examples are not always relevant.
- ▶ **Areas to think about**
  - ▶ Legislation
  - ▶ Your Company
  - ▶ Office based
  - ▶ Site
  - ▶ Recent
  - ▶ Specific questions (in key questions)

# C2 - Examples

- ▶ **Legislation** - *The key H&S legislation relevant to your work?*
- ▶ **HASAW Act 1974**
  - ▶ The basics for your business
  - ▶ Sets out the general duties
    - ▶ employers have towards employees and members of the public
    - ▶ employees have to themselves and to each other
    - ▶ certain self-employed have towards themselves and others
- ▶ **See Health and Safety Executive website**

## C2 - Examples

- ▶ **Your company**
- ▶ Your company has a Health and Safety policy.
- ▶ It will have a dedicated area about Health and Safety - read it.
- ▶ Slogans - Zero harm, Zero incidents and Zero compromise.
  
- ▶ “Workplaces have become extremely safe places to work, successfully preventing physical injury and minimising associated risks. Companies on the whole ensure employees, partners, supply chain and other stakeholders work in a safe and secure environment and go home safe every day”.
- ▶ “All my workplaces have actively targeted improving Health and Safety (H&S) and promoted a safety culture. Throughout my career, training and experience has made H&S a daily and integral part of the work I do and plan”.



# B4 - Examples

- ▶ **Office Based**
- ▶ There are risks and (where) lots of people in offices
- ▶ There are office risk assessments and procedures
- ▶ Offices have visitors - not familiar with sites and potential risk
  
- ▶ Office based roles
  - ▶ Health and Safety representative/champion
  - ▶ Fire Warden
  - ▶ First Aider
  
- ▶ “Within the office we/I have/am a representative taking the lead on office health and safety. Issues, depending on their importance, are either dealt with immediately or discussed during monthly office meetings, and I as a member of the office have a responsibility to adhere to office health and safety issues, such as trip hazards and fire drills, ensuring that I read up regularly on company policies relating to health and safety”.

# C2 - Examples

- ▶ **Site**
- ▶ Field work
- ▶ Site work
- ▶ Method Statements
- ▶ Risk assessments (Dynamic risk assessments)
- ▶ Driving
- ▶ PPE
- ▶ Training
  - ▶ Signing, lighting and guarding
  - ▶ Confined spaces
  - ▶ National Water Hygiene - Blue Card

# C2 - Examples

## ▶ Recent

- ▶ Change in thinking on H&S

- ▶ Mental Health First Aider

- ▶ Wellbeing Champion

  - ▶ Wellbeing week - initiatives such as encouraging colleagues to build physical activity

## ▶ COVID 19

- ▶ Working from Home

- ▶ Display Screen Equipment (DSE) Assessment

# C2 - Examples

## ▶ Specific Questions

▶ The competency key questions ask specific questions - answer them.

▶ Near Misses (procedure for recording and investigating)

▶ Keeping up-to-date

▶ Dealing with an unsafe act

## ▶ CDM

▶ Virtually everyone involved in a construction project has legal duties under CDM 2015

▶ Designers can be architects, consulting engineers and quantity surveyors, or anyone who specifies and alters designs as part of their work.

“I am aware of Construction Design and Management (CDM) regulations, which came into force in 2007 and were revised and replaced in 2015. As a designer, my responsibilities are to eliminate, reduce or control risks during design and to provide information to others to help fulfil their duties”.

# Activity - Today and this week

- ▶ Discuss with your peers :
  - ▶ What H&S legislation relevant to you?
  - ▶ What are your responsibilities for you and others
  - ▶ H&S in your Company, on site, within your office and recent changes
  - ▶ Answer of the specific questions for the competency.
- ▶ How do you **understand** and **promotion** H&S. How have you **applied** it?

# Cross referencing - other accreditations

## Related professional registrations

While looking at C2 you may want to consider incorporating the following related professional regulations for Chartered Env/Eng/Sci.

- ▶ (CEng, E2) - Manage and apply safe systems of work.
- ▶ (CSci, B2) - Promote and implement robust policies and protocols relating to health, safety and security
- ▶ (CEnv, A2) - Identify areas of uncertainty and risk including health and safety, environmental, technical, business and reputational.

# Tips

- ▶ Always write in the first person - CIWEM are only interested in what you have done, not what your team has done.
- ▶ Be honest about what you have contributed to a project
- ▶ Understand why you are doing a particular tasks - what is the bigger picture?
- ▶ Be concise
- ▶ Remember what you have written
- ▶ Don't limit your self to experience at current employer or paid employment

# News

- Fast Track to Membership course – now available online (£325+VAT Group discount available).
- The course has been tailored to compliment this free webinar series to aid in your submissions.
  - ▶ A two-hour module. Part 1, assisting you with the preparation of your Career Overview Report and taking you through the application process. Part 2, one-hour preparing for your Professional Review Interview.
  - ▶ A three-hour session delivered in two parts with one highly experienced tutor who will work with you in groups of two or three fellow applicants to prepare the core content of each of your 14 competencies
  - ▶ 1 hour 1 on 1 tuition support to review your submissions from professional tutors, many of which are also Professional Review Interviewers.
- Contact [learning@ciwem.org](mailto:learning@ciwem.org) or visit <https://www.ciwem.org/training/fast-track-to-chartership>



# News

- CIWEM Mentor Platform now open – all free to use
- <https://www.ciwem.org/membership/mentoring>
- Not just for C.WEM – please do promote to your network.

## Expertise

- × Career breaks
- × Continuing Professional Development
- × Goal Setting/ Career Planning
- × Management of staff
- × Maternity leave
- × Skills development
- × Study motivation
- × Work/life balance

## Skills

- × Building self-awareness
- × Written and verbal communication
- × Interview skill
- × Planning and organisation
- × Decision making
- × Influencing and negotiating
- × Adapting to change
- × Taking responsibility for personal development
- × Understanding and managing conflicts of interest
- × Team working
- × Networking
- × Building effective working relationships

**Save the date**  
**Next call**  
**17<sup>th</sup> June - C3**  
**Your contribution to sustainability**



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Please fill in the Survey - if helps improve the series

Katie Woollard

Please book 24 hours before the next session